



NEWSLETTER

Issue 2 | Vol 26 | July 2021

July 14, 2021



TO THE LAR MEMBERS AND STAFF WHO'VE EARNED THEIR C2EX ENDORSEMENT

CRYSTAL LEWIS JEFFREY CONN TIM GARRETT JACKY HOWARD VANESSA DIRKS NANCY RAWLS DEBORA PEREZ-RUIZ

DONNA SUE CLEMENTS KRISTA JENKINS AMBER SANDERS ROSE DONALDSON JENNIFER LOPER BRENDA FISHER



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2021 TREPAC Fundraising Goal

\$130,500 \$121,000 \$116,500

\$111,000

\$106,500 \$101,000

> \$96,500 \$91,000

\$86,500

\$81,000

\$76,500

\$71,000

\$66,500 \$61,000

\$56,500 \$51,000 \$46,500

\$41,000

\$36,500

\$31,000

\$26,500 \$21,000

\$16,500

\$11,000

\$5,500

\$123,407 As of 7/13/2021 44% Member Participation 2021 TREPAC Year goes from Oct. 1, 2020 to Sept. 30, 2021











Sponsored by:





Join us for the July Membership Luncheon

Thursday, July 15 | 11:30 a.m. to 1 p.m. Cotton Court Hotel Tickets: \$12*

The Texas Tech Small Business Development Center will be presenting information on what they do and how they can help anyone in the Lubbock area that's considering starting a small business.

*Ticket price increase is due to increased venue and food costs

July 8-13 Membership Changes



REALTOR® Membership Applications*

Amanda Cox, Amy Tapp Realty Ernie Buelna, Exit Realty of Lubbock Troy Bassett, II, Century 21 John Walton, REALTORS Ginny Owens, Keller Williams Realty Trey Culver, Progressive Properties Codi Armstrong, The WestMark Companies Hollie Edgett, Madewell Real Estate Company MaKieley Bigelow, Keller Williams Realty Kendra Martin, Lyons Realty Austin Brown

Transfers

Micah McNutt, Keller Williams Realty, to Madewell Real Estate Company Elizabeth Belmares, eXp Realty LLC, to Bray Real Estate Group Ashley VanAtta, Kearney & Associates, REALTORS, to Nest Finders Steven Bishop, Taylor Reid Realty, to Brick & Loft Realty

Cancellations

Lindsey George, 5 Point Star Realty, LLC Courtney Jordan, Coldwell Banker Trusted Advisors



Classes and Events

July Membership Luncheon

Thursday, July 15 11:30 a.m. to 1 p.m. Click <u>HERE</u> to register

What's Fair in Fair Housing

Wednesday, July 21 2 p.m. to 4 p.m. Click <u>HERE</u> to register

Agency and Your Fiduciary Duty

Tuesday, July 27 9 a.m. to 11 a.m. Click <u>HERE</u> to register

New Member Orientation

Wednesday, August 11 8:30 a.m. to 1 p.m. Click <u>HERE</u> to register

August Membership Luncheon

Thursday, August 26 11:30 a.m. to 1 p.m. Click <u>HERE</u> to register

TREPAC Sporting Clay Shoot

Friday, August 27 8:30 a.m. to 5 p.m. Click <u>HERE</u> to register

GRI Marketing - Business Skills

October 11-14, 2021 8:30 a.m. to 5 p.m. Click <u>HERE</u> to register





GRI Marketing Business Skills

4 Day Course October 11-14, 2021

Click **HERE** to register

You must attend all four days to receive credit.

30 hours SAE credit, 10 hours CE credit

Earn the GRI Designation!

In today's competitive business environment, it often takes more than just motivation and initiative to succeed. Earning the Graduate REALTOR Institute (GRI) designation is a way to stand out to prospective home buyers and sellers as a REALTOR who has gained in-depth knowledge on technical subjects as well as the fundamentals of real estate.

For more information about earning the GRI designation or to access a TAR discount coupon (available to TAR members within two years of joining) click HERE.

Tonya's MLS Tips and Tricks

MLS Newsfeed Q&A

he MLS Newsfeed is a great tool to help agents publicize listings. But some agents are still struggling with how to get the most out of this tool.

Post Type Emails

Q - I just posted to the newsfeed but didn't get a copy. How can I tell if my post was published?

A — To check the status of a post, go into the MLS and check the newsfeed to make sure the post was published.

Q - I just posted to the newsfeed but another agent in my office didn't receive an email from me as the posting agent. What happened?

A — Most likely, the agent has customized the settings and

changed the type of posts they have received.

Q — How can I change which newsfeed emails I receive?

A — To customize the newsfeed emails you receive, follow the steps below:

- In Rapattoni, click on the Newsfeed located in the Black Toolbar
- 2. Click on the Gear on the right side of the Blue Taskbar
- 3. Toggle the button to "No" to any post types you do not want to receive an email about
- 4. Click Save

Creating Open House and Broker Tour posts

Q — I just created an open house/ broker tour newsfeed post but it says it's not "qualified". What

happened?

A — When agents create an open house or broker tour post without dates, the system will flag the post. To make sure your open house or broker tour posts are "qualified", follow the instructions below:

- In Rapattoni, pull up the listing and click the Revise Listing pencil
- 2. Click on Open House dates or Broker Tour dates as needed
- 3. Enter the information
- 4. Click Save
- 5. Create your Open House or Broker Tour newsfeed post

Please contact LAR's MLS Administrator Tonya Marley at 806-795-9533 or at <u>mls@</u> <u>lubbockrealtors.com</u> if you have additional questions or need help.



School Attendance Zone Maps

Learn more about how to help your clients find a home in a school area

F inding the right home in a particular school boundary area is important to many buyers. It can be frustrating for buyers to learn their new home isn't in the school boundaries they were expecting.

It frustrating for the school districts as well. In order to ensure the correct information is given to clients, it's important to enter the correct information in the listing. Here is where you can find that info:

To help with this critical issue, below are some resources to help provide accurate information for Lubbock schools in your listings:

- Go to Searches, Interactive Map, Layers, then Schools, to choose one of three Attendance Zones. You can then close the Layers pop out and enter an address to see which schools that address is in.
- Go to Links, Links & Documents in the MLS to access the most up to date attendance zone maps for LISD, LCISD, and FISD.
- Contact the ISD to verify which schools a specific address will attend: LISD: 806-219-0000 LCISD: 806-863-7100 or email

them at info@lcisd.net – also include some nearby landmarks FISD: 806-866-9541.

The school attendance zone maps for schools in Lubbock are updated each August. The attendance zone maps are available for download, however we recommend using the interactive map layer. This is another reason accurate map pin placement is crucial.

If you have buyers with a specific school in mind, please contact the correct district to verify the address is within school boundaries.

Nominations open for 2022 LAR Officers and Directors

ominations are being taken for the 2022-2024 Lubbock Association of REALTORS® Officers and Directors. The deadline to submit nominations is July 21.

Qualifications for Officers and Directors:

President Elect (Will automatically ascend to President in 2023)

- REALTOR[®] Member in good standing
- Holds a valid, active Texas real estate broker or salesman license
- Served at least one term as an

elected Director

Secretary/Treasurer

- REALTOR[®] Member in good standing
- Holds a valid, active Texas real estate broker or salesman license
- Served at least one term as an elected Director
- Served at least one term as a Member of the Finance Committee

Director

- REALTOR[®] Member in good standing
- Holds a valid, active Texas

real estate broker or salesman license

 REALTOR® Member of the Lubbock Association of REALTORS® at two years immediately prior to election and served as a member of a standing committee or task force

Email the individuals name and the position you are nominating them for to Cade Fowler at <u>cadefowler@</u><u>lubbockrealtors.com</u> by July 21, 2021.



10 Ways Your Gift to the Lubbock Area United Way Creates Change

- Your gifts create results. Donations to the Lubbock Area United Way help people become self-sufficient members of our community. Your support helps the Lubbock Area United Way address today's needs and work to reduce dependency on safety net needs in the days ahead.
- 2. Your gifts stay local. Contributions stay in our community. People living in the Lubbock area are the recipients of funding through United Way, either through direct support of United Way member agencies or through special outreach projects, programs and initiatives. And did you know \$.99 of every dollar goes to help our Lubbock community?
- Your gifts help the most people. Your gifts to United Way have a broad out-reach. When combined with those of your friends and neighbors, they touch 1 in 3 people in our area each year.
- 4. You put the "fun" in fundraising. United Way campaigns can be a fun, morale-building effort among your peers and co-workers and are used as team-strengthening exercises, which

benefit not only your workplace, but others outside of your organization.

- 5. Your gifts bring people together. Gifts to United Way bring together business, government, education, and social services to address the most pressing community needs for the long term. Your gifts create a bridge for those who need a little help toward a better future for themselves and their children.
- 6. Your gifts inspire others to do more. Feel good about giving, knowing that your donations directly help those who need help the most. We all want to know that we're making a difference and helping create change. This is the perfect avenue for building a sense of community and purpose.
- 7. Your gifts demonstrate your care about our community. Your gifts help United Way focus on people and issues close to home: food, housing, health care, emergency services, children and youth, employment, people with disabilities, and older adults in our three-county region - in other words, the big issues. Your gifts demonstrate your own commitment to the health of

our community.

- 8. Your gifts are used efficiently. Low administrative and fundraising costs mean more money goes to services in the community. Donations are wisely invested in high-quality, results-oriented programs through the social service sector, and projects reach people in high need areas of our community when emergency situations arise.
- 9. Your gifts create a partnership. You want your neighbors to enjoy the quality of life that comes from a caring community. For more than 75 years, the Lubbock Area United Way has been here, working in partnership with others in the community to improve people's lives.
- 10. It's the right thing to do. Simply put, giving to United Way is the right thing to do for the long-term health of your community. Your contributions ensure that people have an opportunity to break the cycles of poverty, violence, and hopelessness and replace them with self-sufficiency, security, and hope.









10 Productivity Tips

Being productive is the key to success. These tips may help.

t doesn't matter what you do or where you work – everyone is looking for ways to be more productive on the job. Make room for increased productivity by putting these habits into play:

- Cut your to-do list in half. Getting things done during your workday shouldn't mean fitting in doing as much as possible in the sanctioned eight hours. Take a less-is-more approach to your to-do list by only focusing on accomplishing things that matter.
- 2. Take more breaks. Since your brain has used up its glucose, give yourself a moment to refresh by going for a walk, grabbing lunch or a snack, or just meditating. You'll come back recharged and ready to achieve greater efficiency.
- 3. Follow the 80/20 rule. Only 20 percent of what you do each day produces 80 percent of your results. Eliminate the things that don't matter during your

workday -- they have a minimal effect on your overall productivity.

- 4. Use your morning to focus on yourself. It's a big productivity killer to start your mornings by checking your email and your calendar. This allows others to dictate what you accomplish. Start your day out right by ignoring your emails in the morning and getting in a good breakfast, reading the news, meditating, or working out.
- 5. Tackle your challenging tasks before lunch. Knock out your most challenging work when your brain is fresh. If you have any busy work or meetings, save them for the afternoon. By scheduling your day this way, you'll be able to create a new and more productive way to manage your time.
- 6. Improve your email etiquette. Email is a productivity killer and usually a distraction from tasks that actually matter--don't fall into this productivity trap.

- 7. Create a system. You've probably developed a few productivity-ruining habits over the years. Manage your distracting ways by creating a system. For those of you who check your emails compulsively, plan a morning, afternoon, and evening time slot to manage your inbox.
- 8. Stop confusing productivity with laziness. While no one likes admitting it, sheer laziness is the main contributing factor to lost productivity. Place your focus on doing the things that matter most as efficiently and effectively as possible.
- 9. Stop multi-tasking. Changing tasks more than 10 times a day drops your IQ an average of 10 points. Get things done more effectively and efficiently by focusing on one task at a time.
- Less is more when it comes to being productive during the workday. Stick to the basics for reaching productivity.





For the last 40 years, the John Walton Education Foundation has been providing college scholarships to local youth. This year, as we celebrate John Walton's legacy and the 40th anniversary of the foundation, we are asking LAR Members to increase their contribution to the John Walton Education Foundation from \$25 to \$40.

Our goal in 2021 is to provide a record number of scholarships to youth in our community. We can't do that without the help of our Members.

Please help us support higher education in our community by making a contribution today.

WE DON'T JUST FUND SCHOLARSHIPS, WE MAKE DREAMS HAPPEN





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Find the **good.** It's all around you.

Find it, showcase it and you'll start believing in it.

TREPAC DISCLAIMER: Contributions are not deductible for federal income tax purposes. Contributions to the Texas Association of REALTORS* Political Action Committee (TREPAC) and the Texas Association of REALTORS* Federal Political Action Committee (TRAR FedPAC)—which makes contributions to the REALTORS* Political Action Committee (RPAC)—are voluntary and may be used for political purposes. The amount indicated is merely a guideline, and you may contribute more or less than the suggested amount. You may refuse to contribute without reprisal, and the National Association of REALTORS*, the Texas Association of REALTORS* (TAR), and its local associations will not favor or disadvantage anyone because of the amount contributed. Until the RPAC annual goal is met, 70% of an individual's contribution goes to TREPAC and may be used to support state and local candidates; the remaining 30% is sent to TAR FedPAC to support federal candidates and is charged against your limits under 52 U.S.C. 30116. (Exception: 100% of an individual's contribution goes to TREPAC and may be used to support state and local candidates. You may contact the TAR political committee administrator at 800-873-9155 to obtain information about your contributions.